

DRAFT
ETTA PLACE TOO HOMEOWNERS' ASSOCIATION
BOARD MEETING MINUTES
March 29, 2023, 4:30 P.M. (MST)

Zoom Call:

1. Roll call, determination of quorum and certification of proxies.
Scott Walter, Brendan Shine and Amit Sahasrabudhe were present and a quorum was met.
2. Motion to approve/waive notice of meeting.
Scott Walter motions to approve notice of the meeting, Brendan Shine seconds and motion passes.
3. Determination of quorum of Board – Majority of the total number of Directors seats (both filled or vacant). **Board is 3, Quorum 2 Act of majority of quorum of Directors is an act of the Board; 2Votes = act of Board**
4. Approval of Agenda. ***Scott Walter makes a motion to approve the agenda. Brendan Shine seconds and motion passes.***
5. Review and approval of the August 18, 2022, board meeting
Scott Walter makes a motion to approve the August 18, 2022, board meeting. Brendan Shine seconds and motion passes.
6. Unfinished Business:
 - a. Common Space (Units #113 & 112) –Replat
 - i. Unit #112 Unit & 113 Update – Unit 113 has been replated.
 - ii. Next Steps – status of #113, 112 and 115
 - b. Amendment and restating the HOA Declarations
 - i. Status update – cannot move forward until 3.a. is resolved
6. New Business
 - a. Board elects the offices. ***Scott Walter made a motion to elect Brendan Shine as President, Scott Walter as Vice President, and Amit Sahasrabudhe as Secretary/Treasurer. Amit Sahasrabudhe seconded and motion passes.***
 - b. Renewal of Jarmik Property Management Contract.

Scott Walter made a motion to renew Jarmik Property Management Contract, a motion seconded by Amit Sahasrabudhe and passed unanimously.
7. Adjournment. Scott Walter made a motion to adjourn, seconded by Brendan Shine.

Respectfully submitted,

By: *Judith Balkind*
Jarmik Property Management, Inc.
Judi Balkind, HOA manager

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